

**AIHA Alberta Local Section Executive Meeting
Face to Face SHAW Conference Centre
October 29th, 2008**

Attendees: Luisa Su, Nasrin Dhanani, Roy Clough, Rick Adams, Ryan Stewart, Lisa Chen

Regrets: Brent Yaschuk, Jodi Howick, Leanne Varkonyi, Joanna MacDonald, Angela Bianco,

Scribe: Nasrin Dhanani (Secretary)

Meeting Convened @ 3:30 p.m.

Items	Actions By
<p>1.0 Review of Agenda</p> <p>This was a special meeting to discuss the website and the sponsorship rates for the Spring Symposium.</p>	
<p>2.0 Website</p> <p>Since Brent was not able to attend, after some discussion, it was decided that we stay with Internet Secure because it has worked well for the Section. Ryan to talk to Brent ASAP because it is extremely important to get all aspects of the website up & running.</p>	Ryan
<p>3.0 Sponsorship Rates</p> <p>After much discussion it was decided that the rates be increased to reflect the increases in all costs associated with facility rental, food costs, speaker travel costs etc.</p> <p>Ryan to send the revised rate schedule and information on the tentative booking of the facility for the spring symposium. (attached)</p>	Ryan
<p>Next Meeting Dates: Teleconference – Thursday November 20th, 2008.</p>	
<p>Meeting Adjourned @ 4:00 p.m.</p>	